

Rostered Days Off (RDOs)

Under the Westpac Group Enterprise Agreement 2019 some employees are entitled to Rostered Days Off (RDOs).

What is an RDO and who is entitled to take them?

An RDO is one day in each 4 week cycle that you are not required to work ordinary hours.

Unpackaged full-time employees who work (or are on paid leave) 152 ordinary hours in a 4 week cycle are entitled to RDOs.

How are RDOs taken?

- Your RDOs can be either be rostered, or not rostered, for you
- If your RDOs are rostered for you don't need to do anything and can take your RDO as scheduled
- If your RDOs aren't rostered, speak to your manager about when you take your RDOs

What happens if I am asked to work on my RDO?

If you are required to work on a day that you were rostered off you will be paid overtime and will receive a loading of 100%.

In certain circumstances you may also be entitled to a meal allowance if you work on a rostered day off. Clause 7.16 of the enterprise agreement sets out when you are entitled to a meal allowance. For more information and advice on the allowances that might apply contact our Members Right Centre on 1300 366 378

You also have the choice to take time off in lieu (TOIL) instead of being paid overtime. If you

choose to take TOIL it will be on the basis of an hour off for an hour worked.

What changes can be made to RDOs?

Changes can be made to RDOs such as when and how you take RDOs, or taking them at all.

The changes that can be made to RDOs include:

- changing the day that you take your RDO, which needs to be by agreement with your manager
- not taking RDOs, or deciding that you would like to take RDOs
- taking your RDOs over two or more shorter periods in a 4 week cycle instead of over one day

Put it in writing

Let your manager know in writing if you would like to make any changes to your RDOs so that your request can be considered.

If you are new to the Bank and are not sure if you are entitled to an RDO speak with your FSU Workplace Representative, FSU Organiser or contact the Member Rights Centre for more information.

Need more information?

For more information on your rights under the new Westpac Group Enterprise Agreement 2019, contact your FSU Organiser or the FSU Member Rights Centre on 1300 366 378.

Not already an FSU member?

Join now to access fully qualified member-only assistance. You can join online today at www.fsunion.org.au/join or call 1300 366 378.